

# TCS Board Meeting Minutes

11/16/21 @ 7:00 PM

**Meeting attendees:** (in person) Fred A., Jonas B., John H., Jon V., Virginia H., Toya T., Julie P., Deana B. & Steve B., Lisa N.(via Zoom), JD Z., Ron N. Guests: Amy M., Mrs. & Mrs. Holmes, Mr. Fish, CC, Mrs. McBride, Mr. Thomas, Mr & Mrs. Opperman, Mr. Danielson, Mr. Biskup, Mrs. Bryant, Mrs. Balek

**Devotions:** Fred A. – Luke 10: 28-29; Love your neighbor.

## **Prayer Requests/Prayer –**

Minutes Approved: Sept – John Herod motioned; Fred Alexander seconded

## **Teacher Rep. Report – No report**

## **Curriculum Report: Mrs. Hayward**

**Enrollment:** 247

**Remote Learning:** Continues to be used for students in quarantine for Covid.

**Curriculum:** Parent teacher conferences went well.

I have been collaborating with another school on a program that they recently started at their school called WIN (what I need). The purpose of WIN is to set up a school wide program where students have 30 minutes to 1 hour daily to meet in small grade level groups with teachers for specific remediation or acceleration in grade level content or enrichment.

**Education Committee Meeting:** The Education Committee met on 11/5. Purpose of meeting was to work on updating and adding to our current grading policy to align grading philosophy and practices from grades K-8.

**Teacher Development:** Administration observations of/meetings with teachers ongoing. Mrs. Thompson is doing a great job with Spanish. Mrs. Zientek is adjusting well to her position as MS History teacher. Mrs. Lewis has continued as a sub, filling in for teachers at various grade levels

## **Teacher Development**

**Accreditation:** I have completed the ACSI application with Standards Indicator Checklist and explanations and have sent it to Jon for his review. Next step to submit to ACSI.

## **Admissions report: Jack Hayward**

Published the TCS Parent App. & New website published

## **Building Maintenance Report: Mr. Kraker – no report**

## **Development Team Report: - Mrs. Bekermeier**

We have begun implementing the Development directives:

Online Raiser's Edge courses, cleaning of donor databases, continuing with our End of Year Giving Campaign with the addition of launching a TCS Annual Fund. Request Board Approval to setup an annual fund account. Request was approved in a prior Board interim meeting prior. Development Team recommends funds be established for Technology, faculty development & capital needs.

## **Preschool Report: - Mrs. Paez**

Teacher evaluations are going on for new positions. Rm #8 was shutdown for a week from COVID-19.

Assessments will be going home for PK3 & PK4.

Proposed tuition prices will be presented at Dec Board Meeting. Including tuition, enrollment fee & CAP.

**Security Review: - Mr. V - no report**

**Parent Teacher Ministry Report: - no report**

**Volunteer Coordinator Report:**

Remind App is being utilized. Take-home projects are being offered.

**Special Events Report: Mrs. Thomas**

Pastor Appreciation Breakfast

Went well. 30 Pastor's showed up. Lower attendance this year. Sent thank you to Matty's Grill, Pancake House, & Starbucks for donation.

Grandparent's Day

Was wonderful. Great event. Grandparents seemed to enjoy being back in person. Call performances were stellar. A total of 302 grandparents R.S.V.P'd. Link to program:

<https://youtu.be/K4iA3VJsaA4>

Craft & Vendor Fair

Dec. 4<sup>th</sup>, there are over 60 vendors signed up & should be a big event. Mrs. Tanka will lead K-4 in a mini-Christmas program there, along with Ribbon Dance will be there. Student Council will host bake sale.

**Building Supervisor Report: Mr. Baly**

No report

**Business Services/Financial Report: Mr. Baly**

No Report provided.

**Technology Committee Report: Mr. Naling**

**Summary:**

Tech support section will go over help desk tickets and outages for TCS.

**Analysis:**

Below key items for this month (10/19/21 thru 11/16/21)

- 1/2 Outage
- Email issues week of 11/8: TCS Renweb emails going to family's junk mailbox. Issue resolved on 11/12.
- 16 Closed Tasks
- 8 Open Tasks

**Opinion:**

Help desk requests have remain steady, but we need more efforts to get all requests into the ticketing system.

**Next Steps:**

Move help desk to cloud solution for better access and functionality

**Administrator Report: Mr. V**

Overall things are running well, Parent Teacher Conferences were Oct. 28/29 and were in person for most. 3<sup>rd</sup> and 5<sup>th</sup> grade was virtual due to teachers having Covid. Everything went very well!

*Things going on around the school*

8<sup>th</sup> graders raked leaves Nov. 16<sup>th</sup>. Cookie Dough Sales, Thanksgiving Feast, Operation Christmas Child boxes, K-4 Christmas Program is scheduled for Dec. 10<sup>th</sup>.