

## **TCS Board Meeting Open Session Minutes**

**5/17/22 @ 7:00 PM**

Introduction of new board member Mrs. Jen Danileson

### **Devotions: John Herod**

Ephesians 6:10 – The Fierce Struggle (Our Daily Bread)

### **Prayer (John Herod)**

### **Minutes Approved: April 2022**

- Motioned by Jonas Byrer
- Second by John Herod

\*\* Request from Fred Alexander to keep the Bachtler family in prayer.

### **Written Reports provided for the General Session**

#### **Teacher Representative Report: Miss Bekermeier (read by Jon Vugveteen)**

- 8<sup>th</sup> Grade Graduation: We are graduating an awesome class of 17 students next week on Thursday.
- Middle School Musical: Our students had 3 very successful performances and we are proud of how they presented their talents and gave the glory to God. Mrs. Tanka did a wonderful job directing this production along with Mr. Alderton as Assistant Director, Miss Bekermeier as Choreographer, and Mrs. Zientek as Support and Committee Coordinator.

#### **Curriculum Report: Virginia Hayward**

##### ***Admissions***

- See attached current enrollment
- Continued interest in enrollment for next year, especially in kindergarten.
- 35 full-day kindergarten applications have been started/28 submitted
- 9 started in half day 6 submitted

##### ***Remote Learning***

- Accessed this week due to Covid

## ***Education Committee***

Met on 5/13-See attached minutes

### ***Accreditation***

Jon and I will have our initial visit with Collette House on Wednesday. We will review our initial application/self-study and believe that Collette will share our areas of strength and needs along with an estimated timeline for completion and advice on how to best structure the process.

\*\* Virginia informed the Board that Mrs. Novinski indicated that she would teach full-time and is also willing to take the half-day class as well.

\*\*Professional development will take place every Thursday morning for 1 hour.

\*\* Jonas Byrer asked if Troy will pick up the cost for Curriculum Track and Virginia informed that she has not heard back from them.

\*\* Fred Alexander asked what other schools are using for professional development?

\*\* Jonas Byrer asked when does the education committee meet next? The answer provided by Virginia Hayward and Jon Vugveteen was probably next year. They used to be held on the first Friday of every month.

## **Building Maintenance Report – Kerry Kraker**

- The HVAC systems in both buildings have received their annual preventative maintenance.

-There were some belts that needed changing and filters all needed to be changed. All the outside condensers need to be cleaned this summer.

-Eventually compressors will need to be changed out as they fail. So far so good though.

-The roofs seem to be sound except for water that infiltrates in the exhaust fan entrances and exits.

-It will be a busy summer. We need many of the bushes to be removed that are dead. We also need to replace the mulch around both buildings.

-The lake needs some clean up from the winter (branches and twigs dying off).

-The floors have taken a beating this year.

\*\* Fred Alexander mentioned that we need to look into a replacement for Mr. Kraker. Jon Vugteveen said there is a new parent that is interested in the role.

### **Preschool Report: Julie Paez**

*All-Staff Meeting/Teachers' Appreciation Lunch:* scheduled for May 31

-5 Year Award: Amy Boutte (PK4 Lead) and Gwen Taylor (AM CAP & Lunch)

-10 Year Award: Cheryl Salomon (PK3 Aide)

-15 Year Award: Sheri Busker (PK4 Lead)

### ***Staffing:***

#### **Teachers Leaving**

-Frances Molina – PK3 Aide (moving)

-Joann Weretka – PK4 Lead (moving)

-Heather Frakes – PK3 Lead

***PK4 Graduations:*** next week Mon, Tues, & Wed

- Will be held at night for each class

- Will be back to our regular graduation programs and fellowship time afterwards

### **Security Report: presented by Jon Vugteveen**

-Cameras have been updated

### **PTM Report: not provided**

### **Volunteer Report: Lisa Nash**

- The Remind App is being utilized to text volunteer needs to the families. Take-home projects are being offered to parents through the teachers. Regular correspondence is going out to the families regarding upcoming events and needs. When necessary, I will log hours for families that do take-home work or may have not been able to log them in the HelpCounter database. As the year is winding down, I am in more frequent contact

with families regarding volunteer opportunities and where they are in fulfilling their obligations for the school year.

- Now that spring is trying to make her appearance, it should become easier to find volunteers for the regular middle of the day opportunities, but I am finding that fewer people are available. Lunch and recess volunteers are almost non-existent. Families with just 8th grade students were given until May 13 to fulfill their obligations. All other families have until June 2nd after field day to fulfill their volunteer hour obligations. For those families who are challenged to get their volunteer hours completed, we will work with them on a case-by-case basis.

\*\*Dave Payton asked how many families don't hit their hours and if it is worth looking at saying you can receive 150% of hours for last minute needs to be filled. He also asked if there is an incentive-based program to get people to volunteer during critical times.

\*\*Jon Vugteveen said the middle of the day requests are hard to fill.

\*\*Virginia Hayward said maybe we need to hire for those middle of the day needs.

\*\*Fred Alexander said the intent of the volunteer hours is also to engage the parents in what is going on in the school. He asked if those on scholarships should be on the short list to call.

\*\*Jonas Byrer asked said if it could be made fun – like offering a surprise lunch with your kid day.

\*\*Jen Danielson mentioned letting people volunteer for other people and asked if every hour worked over the 20 hours could be paid out or used to create a discount. These are some incentives that she has heard other schools are getting/using.

### **Social Media/Marketing Report – Jack Hayward**

-Prepared videos and slides for the State of the School meeting reflecting the mission of our school (watch it here: <https://youtu.be/9OPx-ttcJqs>)

-Began sponsor spotlights for social media

-Created summer camps handouts for new families to get involved

-Continuing to push summer camps and enrollment

-Preparing for community fairs this summer

### **Special Events: Toya Thomas (presented by Jon Vugteveen)**

### ***Recap of Events:***

#### ***Sports Award Banquet (April 21)***

- This was an exciting time recognizing all our TCS athletes! We have a great number of families attend. Thanks to all our volunteers for serving and making this event a success! Feel free to check out photos: <https://link.shutterfly.com/kcVV0FQgwpb>

#### ***5-8th Grade Spring Musical (May 6,7)***

– TCS production of the Wizard of Oz was outstanding! Our 5th-8th grade students did a wonderful job performing. Special thanks to Mrs. Tanka and her incredible team Miss Bekermeier, Mr. Alderden and Mrs. Zientek, on a job well done.

### ***Upcoming Events:***

#### ***8th Grade Graduation: (May 26)***

– Looking forward to a memorable time honoring our 8th grade students. Although the class size is small, the positive impact and new experiences (Kentucky trip and Rock Island Buddies) that they have had here at TCS has been great. TCS has birthed true leaders and they will be missed.

#### ***Shorewood Crossroad Parade: (Aug 7)***

– TCS will be participating in the Parade. We will be walking in our TCS 30th Anniversary t-shirts and want to celebrate years of excellence, while promoting our school. Praying that we can get a good group of TCS family participants. Parade RSVP link will be sent out this week to families.

## **Technology Report: Ron Naling (presented by Brian Rasmussen)**

### ***Key items for the last 30 days***

- 0 Outages
- 6 Tasks Opened
- 7 Tasks Closed

### ***Next Steps for IT this month:***

- Device Intake: Meeting with IT committee to scope out process.
- New Student Laptops: Create image and schedule deployment.

- Upgrade Computer Lab 1: Schedule upgrade with existing equipment.
- New Faculty Laptops: Complete deployment and provide inventory report.
- Phone System Upgrade: Purchase and schedule deployment • Cloud Backups: Purchase and schedule deployment

\*\*\*Fred Alexander asked for an update on the phone system – Doug said nothing has been purchased. Steve said a budget was approved. Should be implemented in June

## **Principal Report: Jon Vugteveen**

### *Atmosphere of school*

- Teacher Appreciation week seemed to be a rewarding time for the teachers. Tried to make them feel blessed with dress down days, treats, a luncheon, and I believe many parents blessed as well!
- TCS Summer Camps are open for registration
- State of School was May 10 and went well. Would have liked to see better attendance but understand Spring is busy! Information shared was good and well received.
- 8<sup>th</sup> grade graduation coming up May 26

### *Calendar*

- Final Main calendar is being finalized and will be inputted over summer to website
- We added a few half school improvement days and have emailed that out to parents. Again, we will not do late starts.

### *Covid Update*

- A few reported cases this weekend. One staff and two students. We are monitoring this.
- Has been a lot of flu, allergies, and cold situations. Many parents still test at home and high majority have come back negative and many doctors are reporting a flu strain going around quite strong. Allergies have been terrible this past week as well with the warmer temps.

