



## **TCS Board Meeting Open Session Minutes 1/21/25 @ 7:05 PM**

**Trinity Christian School – 901 Shorewood Dr. Shorewood, IL 60404**

### **Board Members in Attendance**

Jonas Byrer  
Jennifer Danielson  
Shawn Doorhy  
John Herod  
David Payton - virtually

### **Staff Members in Attendance**

Steve Baly  
Adalys Colianne  
Jack Hayward – virtually  
Jon Vugteveen  
Rachel Woodford

### **Community Members in Attendance**

None

### **Devotions: John H.**

- Our Daily Bread (1/18/25) – Made Right with Jesus

### **Prayer Requests/Prayer: John H.**

- Mrs. Lewis' father in law
- Erin Zilvitis' sister
- Former TCS mom – fighting cancer but received results it hasn't grown. Praise!
- Open House, Enrollment, School Activities

### **Minutes Approved: December 2024**

- Motion by Jonas B.
- Second by David P.
- Minutes approved
- Open Session minutes to be put on school website by Jack Hayward.

**\*Written Reports provided for the General Session. See Teams folders for full reports.**

### **HOS Report, Summary of Department Reports: Jon V. (See Reports)**

- 34 staff members are CPR certified from 1/6/25 in-service day.
  - Safe Harbor provided the training.
  - Looking to possibly train preschool staff next school year.

- Mrs. Sergent will fill in as computer teacher for the rest of the school year.
- TCS received two new AED (~\$3000 value) units through a donation from a former parent.
- Beacon Training will donate (~\$1000) in new classroom curriculum and first aid equipment (tourniquet, gauze, pressure bandages).
- Getting more quotes for gymnasium AC unit from current TCS parents and friends in the HVAC industry.
  - Needs new condenser, new compressor
  - Upstairs equipment needs replacement too
  - New regulations on Freon. There is new Freon that we might have to switch to.
  - Would like to have it in by the end of March when it starts to warm up.

### **Director of Education Report: Rachel W. (See Report)**

- Erin's Law sample books have been ordered. Rachel will distribute to teachers to aide in teaching Erin's Law.
- Every classroom (K-8) is required to have an Erin's Law lesson/presentation for state recognition.
  - State of Illinois coming in April for recognition visit.

### **Director of Marketing Report: Jack H.**

- Continuing with Raisers' Edge donor software.
- New K-12 bundle provides resources and training that we do not currently have.
- Now no limit on # of constituent records we can have.
- Previously we had exceeded the amount allowed to us on the previous Raisers' Edge package.
- Some exciting new features:
  - Built in peer to peer giving program – can use for walkathon instead of Panorama
  - Can follow up with donors.
  - Prospect insights – provides donor giving potential and likelihood
  - Create automatic workflows – build out communication templates
  - Can evaluate the effectiveness of communications
  - Inclusion of a donor portal – donors can view donor records, tax documents, etc.
- New contract starts in March 2025.
- Cost is \$7300 per year fixed for three years

### **Director of Business Services Report: Steve B.**

- Needs a document of the trust signed by an officer certifying that nothing has changed.
  - Jonas and/or John H. will look into this for Steve.

**Open Session (30 minute max, 3 minute time limit):**

None

**Next Meeting**

Meeting adjourned for Open Session at 8:07.

Next Open Session – February 18, 2025, 7:00| 901 Shorewood Dr. Shorewood, IL 60404