



**TCS Board Meeting Open Session Minutes  
8/23/22 @ 7:00 PM**

**Trinity Christian School – 901 Shorewood Dr. Shorewood, IL 60404**

**Board Members in Attendance**

Fred Alexander  
Taneeya Bryant - virtually  
Jonas Byrer  
Jennifer Danielson  
John Herod  
Crystal Little  
David Peyton - virtually

**Staff Members in Attendance**

Jon Vugteveen  
Deanne Bekermeier  
Virginia Hayward  
Steve Baly  
Ron Naling  
Brian Rasmussen  
Toya Thomas

**Community Members in Attendance**

Rodney McKnight - virtually

**Devotions: David Peyton**

- Luke 5:1-11
- The mundane tasks of school leadership sets up future generations of Christ followers.

**Prayer Requests/Prayer (David Peyton)**

- JD's father is not well

**Minutes Approved: July 2022**

- Motion by Jonas Byrer
- Second by John Herod
- Open Session minutes to be put on school website by Ellen Rasmussen

**\*Written Reports provided for the General Session. See Teams folders for full reports.**

### **Teacher Representative Report: No report provided**

- Two new teachers will be at the next meeting.

### **Open Session: 30 minutes maximum, 3-minute limit**

None

### **Curriculum Report: Virginia Hayward**

#### ***Admissions***

- Current enrollment for 2022-2023 is 277 completed enrollments
- 1 kindergarten tour scheduled

#### ***Remote Learning***

- Not a current need for it.
- Fred would like teachers to be asked if they would like to continue with this practice.

#### ***Education Committee***

- Met on 8/12/22 to discuss expectations and responsibilities
- Teaching and Learning Domain accreditation meeting to be rescheduled

#### ***Accreditation***

- Steering Committee meeting was held on 7/12/22. Next meeting on 9/20/22.
- Domain meetings in progress and will report on progress at 9/20/22 board meeting.
- Off to a good start.

#### ***Teacher Development***

- Teacher professional development will be held every Thursday at 7:15 am beginning 8/25/22.
- Professional duties include:
  - Professional learning

- Instructional improvements
- Work tasts for accreditation
- Christian philosophy of education
- Classroom instruction with a Biblical worldview
- Curriculum Night 9/1/22 – WIN, student intervention program, will be shared
- School Improvement Day 9/16/22 – Agenda TBD
- Technology
  - Updated iPad and laptop agreement forms
  - Reviewed internet acceptable use policy with students in the classroom

### **Building Maintenance Report – Kerry Kraker (presented by Jon Vugteveen)**

- Keeping fairly current on requests from teachers
- Fred Alexander will make an expression of appreciation to the Meyers and the Overalls for their support of TCS.

### **Development Report - Deanne Bekermeier**

#### *Illinois Invest in Kids Act*

- Trinity Christian School currently has funding for 14 students for the 2022-2023 school year totalling \$108,268.80. 8 returning students (majority are returning on Empower). 6 new to TCS students receiving Empower. An additional \$40,000 will be put in our account from the state of Illinois. This (along with our current Empower balance) will fund an additional 6 students.
- Deanne shared how she loves telling families that they get to attend TCS because of this program. She also enjoys talking to donors letting them know how God used their gift to impact a child's life through TCS.
- Illinois Invest in Kids Act will be promoted at Curriculum Night with a simple slide showing the process.
- Steve Baly will work on better defining out tuition discount programs.
- Tuition, curriculum fee, and technology fee are all covered by Empower Illinois funding. Registration fee and fundraising responsibilities are not covered by Empower and are the responsibility of the family.

## **Preschool Report: Sherri Busker (presented by Jon Vugteveen)**

### ***2022-2023 Enrollment***

- Enrollment is at 126
- Both locations still getting phone calls, emails and giving tours
- Preschool starts after Labor Day

### ***Staffing***

- All teaching and aide positions are filled
- All CAP and lunch helper positions are filled.
- Director position still open – Sheri Busker and Amy Boutte filling in
- Jasmine Cardenes (secretary) to help with preschool administrative work when Amy and Sheri are teaching.
- Meet the teacher coming up on 8/31/22, 9/1/22, and 9/2/22.
- First day of class is September 6 & 7, 2022.

## **Security Report: presented by Jon Vugteveen**

- Met with Shorewood PD
- Parents are interested in intruder and lockdown plans. Our plan will not change as it is a good plan but will continue training teachers.
- Working with Shorewood PD to have our cameras online with the PD.
- Shorewood PD was here on the first day of school.
- Shorewood PD will occasionally be in the parking lot for morning drop off.
- Fred would like to keep good relations with Shorewood PD.

## **PTM Report: Toya Thomas**

- Jump Start Night went well
- Boo hoo-Yahoo breakfast was a success.
- Information night Thursday, Sept 8
- Meetings are the first Thursday of every month.
- Would like to add meeting dates to the parent newsletter
- Sept. 3 – Joliet Slammers game, 300 tickets given away at Curriculum Night
- 2 Restaurant Nights set up
  - Panda Express 9/12
  - Chipotle 10/3
- Teacher Wish lists sent out
- Working with volunteers to help provide the teacher meal on Curriculum Night

### **Special Events/Volunteer Coordinator Report: Toya Thomas**

- Jump Start night was good. Had a lot of interested families. It was a positive experience.
- Walkathon Sept 18. Great committee! Information already going out. There are manual and online donation options.
- Pastor Appreciation breakfast (Oct. 26, 2022) – Matty’s Grill donated food
- Let the newsletter reflect that Matty’s Grill blesses our school with food donations. AMBA Mediterranean Grill restaurant is also owned by them. Visit them!
- Shorewood Crossroads Parade – Canceled for rain

### **Social Media/Marketing Report – Jack Hayward (presented by Jon V.)**

- Working with Virginia to do a Tri-Annual publication for the school. Magazine style report for our families and community. Looking to do first issue in December.
- Taking more photos. Updating the website. Created chapel slide.
- Shorewood fest had low attendance.
- Plainfield fest was more successful. Will ask for a booth closer to the kids area next year to appeal to more families.

- Consider doing HelmarPalooza next year. Fred thinks we can do a booth there. Plenty of activities for families. Jonas suggested wearing shirts to publicize TCS or look at sponsorship opportunities.

### **Building Supervisor Report: Steve Baly**

- Sweet Adalines still rehearses at TCS on Tuesday evenings.
- Local church has used gym a couple times for youth activities.

### **Business Services/Financial Report: Steve Baly**

No report for open session

### **Finance Committee Report: Steve Baly & Jonas Byrer**

No report for open session

### **Technology Report: Ron Naling**

#### ***Tasks***

- 30 New tasks opened
- 12 tasks closed
- 21 tasks to address as of 8/23/22

#### ***Projects***

- Laptops distributed
- Looking to purchase a few more
- Tech support on site the rest of the week to help with student and teacher issues
- Computer lab upgraded with new monitors
- Big screen TV in computer lab – looks beautiful
- New faculty laptops have been deployed
- Phone system upgrade in final phase. Aug 29<sup>th</sup>, 2022 the switchover will happen. Practice run will be on Friday, August 26.
- Cloud backups – building a server and putting it in the basement which will have a backup of all our data. It will not be on the floor. It will give us good disaster recovery. If main server goes down, this will cover.
- Smartboards – a few new smartboards have been purchased and deployed
- All classrooms have functioning smartboards or interactive boards.

- Inventory – adding new technology to databases, want to account for all of our assets and have an asset management system, wanting to nail down our inventory
- Camera upgrades – installing and maintaining cameras
- Tech Issue Process: student brings issue to classroom teacher
- Forcepoint – content filtering program for all school issued laptops or computers
- iPads have a built in filtering
- Vulnerability to ransomware? – Microsoft 365 + Windows 10 provides protection, files saved on OneDrive

### **Administrator Report: Jon Vugteveen**

- Great start to the school year for both students and teachers.
- Inservice days went well. Staff is ready to serve.
- Jump start night was a success.
- 8<sup>th</sup> grade retreat Aug. 24-25. Be in prayer for this event.
- Curriculum Night is 9/1/22

### **Next Meeting**

Meeting adjourned for Open Session at 8:38

September 20, 2022 | 7:00, 901 Shorewood Dr. Shorewood, IL 60404