

TCS Board Meeting Open Session Minutes

4/19/22 @ 7:00 PM

Introduction of new board member Mr. David Peyton

Devotions: Jonas Byrer

Ruth 3:1-11 Loyalty is Rewarded

Prayer

Minutes Approved: February

- Motioned by Jonas Byrer
- Second by Taneeya Bryant

Written Reports provided for the General Session

Teacher Representative Report: deferred

Curriculum Report: Virginia Hayward

Admissions:

- One student added to 7th grade for the 2021-2022 school year.
- Family interviews are ongoing.
- Kindergarten is Full. 23 out of 31 started applications have been submitted. We will continue to monitor numbers of full and half day applications and consider adding a second full day kindergarten if needed.
- Current Half Day Kindergarten-4 out of 7 applications have been submitted and accepted. Marketing has been highlighting half day kindergarten on social media and is creating media to highlight MS.
- Letter sent to current 3rd grade families to encourage reenrollment as we need to make decisions regarding opening a second 4th grade classroom. 24/31 students have reenrolled. 1 student is potentially moving.
- Letter sent to current 4th grade families to let them know that new students are being added to the class and their reenrollment is needed before the class closes and waitlist is created. 13/22 students have reenrolled. 1 new student added. 1 new student in progress.

- 2nd grade is currently at 20. Anticipated 25. May need to keep as 2 classes due to academic and behavioral needs.
- March Open House We had 10 families come through. 3 families rescheduled tour. Half of those families enrolled.
- Remote Learning Not being used much as there are no Covid cases.

Curriculum:

- Iowa assessments completed last week. Once makeups are finished, we will pull results and review.

** Jonas Byrer asked if there is a common place where new families are finding the school. The answer was word of mouth and the internet/social media - it is a question on the card and during the interview process- Deanne said they do let preschools without a kindergarten know about the open house.

Building Maintenance Report – Kerry Kraker

- The building and grounds seem to be holding up.
- The gym and the cafetorium have exhaust fans in them. When the weather or the dew point is just wrong there is water that is allowed into the building. This has been an ongoing problem. It is only an issue once or twice a year. One solution would be to suspend a tray below each vent so the water could collect and then evaporate off.
- In the cafetorium the ceiling tiles get discolored and in one case got so waterlogged one fell from the ceiling. The gym has a wooden floor, so it is more of an issue there. Jon and I know when the conditions are right for said leakage and usually put a tarp down to collect the drippage. It usually amounts to less than one half of a gallon per opening.
- The leakage issue that was reported on last month has not returned. This would indicate that the former leakage was a weather incident and not a flashing problem.
- If we budget 1500 dollars per opening, I believe we would be in the ballpark. There are 4 openings.
- We have no new inquiries about summer employment.
- Fire extinguishers will get pressure tested this year. This happens every five years. This will increase our cost for this year.

- Brian Overall and Jon V installed a glime in the gorilla ball pit. This new addition will allow more usage of this feature.
- The geothermal is acting nicely in this heating season. It tends to take more attention in the cooling season.
- It was mentioned during the meeting that Kerry Kraker is looking to retire in September.

Development Report: Deanne Bekermeier

Open House:

- We hosted an additional Open House on March 22nd. It was a lighter turnout at 10 families than our March Open House last year. We have followed up with these families.
- One family already registered a 7th grader to attend the remainder of this year.

Empower Illinois:

- We currently have 35 students who have been approved to receive an Illinois Invest in Kids scholarship and have name Trinity Christian School as their school of choice for the 2022-23 school year.
- We currently have donations to fund the tuition and fees (\$7,845) for 4 of these students.
- Based on the board's direction, our focus now is to fund the remaining students.
- During the meeting Deanne Bekermier advised that it is meaningful for donors to hear from the Board.
- **Jonas Byrer said a video would be helpful in helping individuals understand donating thru empower IL.

**Jonas Byrer asked if the walk a thon funds could be tied to Empower IL.

On April 21, 2022, an email was sent from Deanne Bekermier to the Board Members with the step-by-step process of how to donate and receive an Illinois State TAX CREDIT totaling 75% of your donation.

Preschool Report: Julie Paez

Field Trips:

PK3 and PK4 were both able to attend Spring field trips this year: PK3 went to Pilcher Park and PK4 went to AlphaBet Soup Productions

Parent/Teacher conferences – week of April 25

- Parents will be coming in for conferences. Conferences are 15 minutes long.

Please pray for our teachers and the parents as they discuss their child's progress.

Upcoming May Events:

- Mother's Day Celebrations

- K4 Graduation Programs: each PK4 class will have their own program at night

- Year-End All-Staff Meeting/Appreciation Luncheon – May 31

- 5-year award: Amy Boutte and Gwen Taylor

- 10-year award: Cheryl Salomon

- 15-year award: Sheri Busker

Enrollment:

- We have 119 students enrolled. Our morning classes are full. Still getting calls, emails, and still giving tours at both locations.

Volunteer Report: Lisa Nash

- The Remind App is being utilized to text volunteer needs to the families.

- Take-home projects are being offered to parents through the teachers.

- Regular correspondence is going out to the families regarding upcoming events and needs.

- Hard time getting mid-day volunteer help.

**How is it being managed when there are not enough volunteers? (asked by John) – teachers do recess – Mr. V or Mr. Kraker will help with hot lunch.

Social Media/Marketing Report – Jack Hayward

- Been pushing enrollment each week with testimonials from families and alumni
- Worked with Director of Education to create a report in FACTS that will tell us how applicants heard about us. As more applications come in we will be able to use this data to determine which marketing avenues are performing well and which ones need more attention
- Created video of 8th grade students' testimonies for their chapel and posted online as part of their chapel recording
- Updated a video for kindergarten, began working on a video to highlight middle school
- Put together summer camp information for website
- Brainstorming a marketing campaign to help raise funds toward middle school laptops

Special Events: Toya Thomas

Upcoming Events:

- Sports Award Banquet (April 21)
- 5-8th Grade Spring Musical (May 6,7)
- 8th Grade Graduation: (May 26)

Technology Report: Ron Naling

- 0 Outages
- 12 Tasks Closed
- 7 Open Tasks
- Task to clean up older equipment has completed. (E-Scrap disposal)
- Improved Wi-Fi for Kindergarten (Half and Full) has addressed testing issues.

- Having a weekly onsite tech has helped address user requests in a timely manner, while gaining more insight towards IT improvements

New Student Laptops:

- Devices ordered
- We were able to gain an additional 30% OFF quoted price with early ordering.
- Image creation in progress

Upgrade Computer Lab 1:

- Once middle school laptops are deployed, we will repurpose MS computer lab equipment to upgrade Elementary lab.

New Faculty Laptops:

- Docking station installs in progress. Most docking stations deployed, but we're still working with user schedules to complete.

Phone System Upgrade:

- Budget and vendor approved
- Purchase and implementation schedule pending

Cloud Backups:

- Vendor review completed
- Budget approval pending

Security Report:

- Brian is working on getting a few more of the cameras that can pan and zoom for three locations.
- A couple of cameras received from East Scrap for free are having issues – they are about \$350 to replace/fix.

Covid report:

- No cases.

Principal Report: Mr. V

Atmosphere of school:

- Musical is getting ready for their shows in May
- Sports Awards Ceremony April 21
- 8th graders attended KY Creation Museum trip and had a blast. Want to make this an annual trip for them
- TCS Summer Camp information released

Calendar:

- Decided not to go the route of late start. We are throwing around other ideas still. Will add some half day workdays as we have had over the years and will work out a different schedule with teachers before school to get in work time.
- Final event calendar is being finalized and will be added to the new website calendar once that is completed

Teachers/Staff

- Mrs. Mohr Maternity plan --- Baby expected May 14---her last day expected May 6. *Miss Spelde will take on some roles, will hire a morning sub to help and Mrs. Novinski our half day kindergarten teacher will take on afternoons and teach core materials.