

Dear Prospective Parents and Students,

We welcome your interest in Trinity Christian School and are encouraged by your desire to learn more about our school. When you invest in a Trinity education, your child will not only receive a high academic experience, you also will have the comfort of knowing your child is attending school with students from like-minded Christian families.

That is why admission at Trinity is not automatic. We seek to admit families to Trinity who can partner with us in all respects. Our Trinity family includes our students, parents, teachers, staff and Board, with the Lord as our head. Our mission statement requires us to aim high in our admissions process so we can fully integrate faith and learning by partnering with you.

Admissions at Trinity requires the following steps to be completed:

Step 1. Documents. Complete and submit all documents detailed on the reverse side of this letter. Your file will not be advanced to the next step until this step is fully completed.

Step 2. Teacher Evaluation. A Teacher Evaluation will be conducted with the student to determine academic, social, and spiritual standing.

Step 3. Family Interview. Once Step 1 & Step 2 is fulfilled, we will contact you to schedule a Family Interview conducted by the Head of School with parents and the student to determine if the new applicant meets Trinity Admissions Criteria.

Step 4. Final Decision. The entire Admissions Package will be submitted to the Admissions Committee for a final decision.

This process usually takes no less than two (2) weeks and during open registration in March, may take longer. However, once the Family Interview and Teacher Evaluation are completed, we will notify you as soon as possible of our admissions decision.

We invite you to join us for our **Open House on February 12, 2012, 2-4pm**. Our teachers, staff and Board members will be here and you can visit our classrooms and tour the building. This is a great chance to learn more about Trinity! If you can't make it to the Feb. 12 open house, a second open house will be available in May. You may also contact the office to set up a tour.

I look forward to meeting you and your child and to working with you throughout the admissions process. If you have any questions, please call me at 815-577-9310 ext 54 or visit our website at www.trinitychristian.info.

Blessings,

Mrs. Melissa Gianakopoulos
Director of Admissions

OVER PLEASE



Admissions at Trinity is not automatic. Investing in our school for your child means you have peace knowing your child is attending school with students from like-minded Christian families. That is why we are diligent about getting to know the families seeking admission to Trinity. The first step in our Admission process is outlined below and the documents listed are very important to us.

Step 1. To begin Admissions at Trinity, please complete and submit the documents listed below. Your file will not be advanced to the next step in Admissions until this step is fully completed.

Please return the following items to Trinity:

- Completed Student Application (orange).
- Completed New Family Registration Form (yellow).
- \$175 non-refundable registration fee per child payable to Trinity.
- Signed Parental Agreement (green).
- Signed Statements of Purpose and Belief (green).
- Middle School Questionnaire (if applicable) (Salmon)
- Background Check (2 forms 1 for each parent to fill out)
- Electronic Funds Transfer (if applicable)
- A copy of the student's most recent report card (required for 1st – 8th grade).
- A copy of the student's standardized state testing
- A copy of the student's birth certificate.
- A copy of custody agreement (if applicable)
- A copy of IEP or 504 (if applicable)

Please send the following forms to the appropriate place:

- Pastor's Recommendation Form (blue). Please send this form to your Pastor. Your pastor will send this form directly to us. Admission procedures cannot go forward until this form has been received.
- Teacher Report (cream). Please send this to the current or last teacher for all students entering first through eighth grade.

If you have any questions or need additional copies of the documents, you may go to our website at www.trinitychristian.info to download forms or contact the office at (815) 577-9310, ext.61.